

**Rural Municipality of Hazelbrook**

**Regular Council Meeting**

**AGENDA**

**Date: Wednesday, December 18, 2019**

**Time: 7:00 p.m.**

**Phinley's Restaurant, Stratford, PE**

- 1. Call to Order**
- 2. Declaration(s) of Conflict of Interest, if any**
- 3. Approval of Agenda**
  - (a) Introduction of Late Items/Amendments
  - (b) Approval of Agenda (with possible Late Items/Amendments)
- 4. Adoption of Minutes**
  - (a) Adoption of Minutes from the Regular Meeting of Council held on October 16, 2019
- 5. Public Presentations, Petitions and Delegations - None**
- 6. Unfinished Business/Business Arising from the Minutes**
  - (a) Potential Business Park Proposal update, if any (Mayor Gallant)
  - (b) Setting date for a By-Election to fill Councillor vacancy as a result of the resignation of Lisa Donovan and appointment of Municipal Election Officer and Deputy Election Officer
- 7. Correspondence (Receive and Reply)**
  - (a) Receive for information only - None
  - (b) For Council Resolution or Action
    - (i) Minister of Fisheries and Communities correspondence dated October 23, 2019 re: the *Municipal Government Act* and draft correspondence in response

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**8. Reports/Recommendations**

**(a) CAO Finance Reports**

- (i) Monthly Statement for the months of October 2019 and November 2019
- (ii) Revenue/Expense Report @ November 30, 2019

**(b) Planning & Development Report**

- (i) **October & November 2019 Development Permits Issued - None**
- (ii) **October & November 2019 Approved Subdivision Applications**
  - Ludlow Carver PID #389759 – subdividing off 1 lot

**9. New Business**

- (a) Agenda for February 19, 2020 Regular Council

**10. Question Period (Inquiries by Members of Council)**

**11. By-Laws**

- (a) First Reading of Municipal Emergency Management Program By-Law #2019-01
- (b) First Reading of Records Retention Bylaw #2019-02
- (c) First Reading of Access to Information and Protection of Personal Information Bylaw #2019-03

**12. Special Business (In Camera)**

**13. Adjournment**